

# VETERANS SERVICE OFFICE

## RICHLAND COUNTY

181 WEST SEMINARY - COURTHOUSE  
RICHLAND CENTER, WISCONSIN 53581

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Karen Knock  
Veterans Service Officer

### MINUTES FOR January 13, 2016

#### PRESENT:

Jim Deitelhoff, Buford Marshall, Don Seep, David Bee, Larry Sebranek

#### AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Approve Agenda and Posting – Jim motioned, Buford seconded
- 4. Approve Minutes from November Meeting – Buford motioned, David seconded followed by Don starting a discussion about making sure the dates are included
- 5. Report on 2015 Transportation Grant being handled by Aging & Disability- Don asked to speak directly to Health and Human Services to clarify confusion. To follow up, this topic will be added to next agenda. Don motioned, David seconded
- 6. Update on possible office relocation.
- 7. Request approval for National accreditation training in May- Don asked that this topic be moved back to the next agenda. Don motioned, Jim seconded
- 8. CLOSED SESSION, per Wisconsin Statutes 19.85 (1) (c) (f) Buford motioned, Jim seconded
- 9. CVSO report- Don motioned for a report from Krause on policy. Don motioned, no second
- 10. Return to OPEN SESSION- Jim motioned, Buford seconded
- 11. December's monthly report- Reviewed receipts that will be sent in for reimbursement. Committee meetings will now be conducted monthly. Jim motioned, Buford seconded
- 12. Adjourn – Jim motioned, David seconded.