

# VETERANS SERVICE OFFICE

## RICHLAND COUNTY

181 WEST SEMINARY - COURTHOUSE  
RICHLAND CENTER, WISCONSIN 53581

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Karen Knock  
Veterans Service Officer

## MINUTES

### VETERANS SERVICE COMMISSION

The meeting of the Veterans Service Commission **WAS** held on Tuesday, April 19, 2016, at 9:00 a.m. in the Veterans Service Office, located on the second floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, for the following purposes:

#### AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Approve Agenda and Posting- **Buford motioned/ Jim seconded**
- 4. Approve Minutes from March Meeting- **Dave motioned/ Buford seconded**
- 5. Motion to move into closed session. -**Buford motioned/ Jim seconded**
- 6. Performance evaluation data of employees. May be a closed session under Wisconsin Statutes Section 195.85 (1) (c).
- 7. Return to OPEN SESSION- **Jim motioned/ Buford seconded**
- 8. Phone bill -**reviewed**
- 9. budget-**reviewed**
- 10. Routine quarterly transportation grant update-**reviewed**
- 11. Flag holders-**reviewed**
- 12. Cost of hotel rooms for 2 conferences. (WiCVSO 03APR- 08APR) (NACVSO 14MAY- 21MAY) -**Board voted to pay over the county rate for both conferences. Buford motioned/ Jim seconded**
- 13. Flight to Accreditation training. **Board voted to pay air fare to Conference out of state. -Jim motioned/ Dave seconded**
- 14. Proposed resolution concerning the CVSO grant- **Board voted in favor of the resolution and it will be taken to Finance and Personnel Committee-Buford motioned/ Jim seconded**
- 15. Adjourn - **Buford motioned/ Dave seconded**