

# VETERANS SERVICE OFFICE

## RICHLAND COUNTY

181 WEST SEMINARY - COURTHOUSE  
RICHLAND CENTER, WISCONSIN 53581

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Karen Knock  
Veterans Service Officer

## MINUTES

### VETERANS SERVICE COMMISSION

The meeting of the Veterans Service Commission WAS held on Friday, May 24<sup>th</sup>, 2019 at 9:00 a.m. in the County Board Room, located on the third floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, for the following purposes:

#### AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Approve Agenda and Posting- **Buford motioned, Jim seconded**
- 4. Approve Minutes from April Meeting- **Larry approved minutes**
- 5. Motion to go into closed session- **Buford motioned, Jim seconded**
- 6. CLOSED SESSION, per Wisconsin Statutes 19.85 (1) (c) (f) employee performance evaluations
- 7. Return to OPEN SESSION- **Jim motioned, Buford seconded**
- 8. Amended resolution for sick leave and vacation benefits accrue based upon a 35 hour work week- **Gary motioned, Dave seconded. County Att. Southwick will amend resolution and forward to Finance & Personnel Committee if necessary**
- 9. Update on 2020 budget- **updated**
- 10. Update on possible office relocation- **updated**
- 11. DAV van service update- **updated**
- 12. SWWFDB contractor time line- **June 29<sup>th</sup> is applicant cut off**
- 13. Surveys - **shared**
- 14. Permission to apply for 2020 CVSO grant – **Gary motioned, Jim seconded**
- 15. 2019 calendar- **next meeting will be July 12th**
- 16. Veteran parking spot/ sign- **follow up to April meeting, sign was approved and will be put in the courthouse parking lot**
- 17. Other than monthly bills- **Committee voted to reimburse Karen for Honor Guard event fees Buford motioned, Gary seconded**
- 18. Adjourn – **Dave motioned. Gary seconded**

Present: Jim Deitelhoff, Gary Peters, Dave Bee, Larry Sebranek. Buford Marshall, CVSO