

VETERANS SERVICE OFFICE

RICHLAND COUNTY

181 WEST SEMINARY ST
RICHLAND CENTER, WISCONSIN 53581
CVSO Karen Knock

MINUTES

VETERANS SERVICE COMMISSION

The meeting of the Veterans Service Commission WAS held on Friday July 17 , 2020 at 9:00a.m. at the Richland County Courthouse, located at 181 West Seminary St, Richland Center, WI 53581, for the following purposes:

1. Call meeting to order *Lee called the meeting to order and announced that the meeting was being recorded*
2. Pledge of Allegiance
3. Approve agenda and its posting: *Van motioned to approve agenda/ Jim seconded/ motion passed*
4. Approve Minutes from June Meeting: *Jim motioned to approve minutes/ Dave seconded/ discussion on agenda item 15. Agenda will remain as written/ 4 for, 1 against/ motion passed*
5. Nominate and approve candidates for:
 - A) Vice Chair *Don nominated Van/ seconded by Jim/ nomination carried*
 - B) Recording Secretary *Jim nominated Don/ Van seconded/ nomination carried*
6. Review "Robert's Rules of Order" *reviewed*
7. Chair's opening statements: *given*
8. "Transition to the County Administrative form of leadership": *reviewed*
9. Public comments: *Veterans and others in attendance asked questions and addressed concerns*
10. Review of monthly bills: *one phone bill reviewed*
11. Advertising policy and county notices *discussed*

12. Review office visitor surveys **Don Seep objected to the normal reviewing of the surveys. Surveys to be sent to County Attorney for another review.**
13. Review possible VSO office improvements **reviewed**
14. 2020 meeting dates **November 11th the Committee will do the annual radio morning show**
15. DAV van update **updated**
16. Review and approve application for the 2021 CVSO Federal Grant: **Dave motioned to approve applying for the state grant noting it is a state grant not federal Van seconded motion approved**
17. Future agenda item ideas **Don suggested giving the CVSO goals. Dave wanted clarification on committee terms under SS 45.81**
18. Motion to adjourn **Jim motioned to adjourn Dave seconded motion carried**

All Committee members and CVSO present

Other County Board members present

Members of the Community present

County Administrator present