

VETERANS SERVICE OFFICE

RICHLAND COUNTY

181 WEST SEMINARY ST

RICHLAND CENTER, WISCONSIN 53581

CVSO Karen Knock

MINUTES

**Present: Dave Bee, Jim Deitelhoff, Van Nelson, Don Seep, Lee Van Landuyt,
and CVSO**

VETERANS SERVICE COMMISSION

**The meeting of the Veterans Service Commission was held on Friday,
December 18th, 2020 at 10:00 a.m. at the Richland County Courthouse,
located at 181 West Seminary St, Richland Center, WI 53581, for the
following purposes:**

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=m3c217f641cd4b14c8a566d133c66da60>

Friday, Dec 18, 2020 10:00 am | 2 hours | (UTC-06:00) Central Time (US & Canada)

Meeting number: 126 431 4206

Password: Richland

96a87f35c22e4de28a16f7a46701a01a

Join by phone

+1-408-418-9388 United States Toll

Access code: 126 431 4206

AGENDA

1. Call Meeting to Order- Lee called the meeting to order at 10am.
2. Pledge of Allegiance
3. Roll Call of Commission Members- All Committee members present.
4. Approve this Agenda and its Posting- Lee approved agenda and posting.
5. Review and Approve the September 18th Meeting Minutes-. Correct the minutes by replacing the word agenda with minutes and change the phrase will be held to was held. Don motioned to accept the minutes after the corrections are made. Jim seconded. Motion passed.
6. Public input-
7. Approve the early release of minutes to commissioners (Rule 18)- Don motioned, along with following rule 18 the VSO will also forward the meeting minutes to Committee members. This agenda item will be reviewed at the next meeting to discuss effectiveness, Jim seconded. Motion passed.
8. CVSO report on monthly veteran office visits, calls and referrals as approved at our last meeting. (report forms)- No report was approved in September. Don motioned that beginning in January CVSO will prepare a monthly report containing office visits, calls, and referrals. Van seconded. Motion passed.
9. Discuss Attn. Ben Southwick's letter on client privacy-. Surveys no longer have an option to list a name. Before the next month the Committee members will review the wording of the surveys.
10. CVSO bi-monthly Regional Meeting report since last meeting- none scheduled
11. CVSO report on expenditures for travel and lodging while attending required training sessions. Past practices involving Committee approval of related expenses-. Nothing to report over the state rate.
12. CVSO report on future meetings, duties & planned vacations-. None at this time.
13. Peter Kern's title, duties, and training status- The Veterans Benefits Specialist is working on finishing out his federal background check.
14. DAV van update- no change
15. Update CVSO schedule of upcoming outside training for the office and military commitments-. No new changes.
16. Thank Dave Bee for his service as his term ends-. Committee expressed thanks to Mr. Bee
17. Discuss the County's process to add a 5th member to this body- Anyone that is interested in becoming a member of the Veterans Board should submit their names and a letter of interest to the Richland County Clerks office no later than January 4th at 12pm.
18. Move future meeting dates to the 3rd Thursdays, beginning at 10 a.m. Next meeting will be on January 21, 2021-. Lee motioned that future meeting dates be the 3rd Thursday of the month at 10am Dave seconded. Motion passed.
19. Motion to adjourn- Van motioned to adjourn at 1059am, Dave seconded. Motion passed.