

VETERANS SERVICE OFFICE COMMISSION MINUTES

November 18th, 2021

The Veterans Service Committee met on November 18th 2021 at 9:30 a.m. in the Richland County Board Room on the third floor, located at 181 W. Seminary St. Richland Center, Wisconsin.

Committee members present included: Lee Van Landuyt, Sherry Hillesheim, and Don Seep (online). Enough members are present for a quorum. Van Nelson arrived at 9:51 a.m.

Others present included: CVSO Karen Knock, MIS John Couey, County Administrator Clinton Langreck, five citizens in person, and 2 online.

Committee Chair Van Landuyt called the meeting to order at 9:31 a.m.

Roll Call of Committee members: Committee members were present for a quorum.

The CVSO verified that the meeting was properly noticed. Copies of the agenda were emailed to all Veterans Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was also emailed to the County Clerk, the Richland Observer; and Fruit Broadcasting, LLC.

Hilleshiem motioned to approve the minutes as read. Nelson seconded. Motion passed.

Suggestion box/ survey questions - The County states that at this time a suggestion box will not be placed.

Aid policy – As a follow-up to last month’s meeting the CVSO reached out to the Corps Counsel to re-review the current policy. The Corps Counsel sees no need to change the current policy as it reads.

Monthly visitors log – The log was shared. Seep questioned how calls and faxes were logged in the office.

VA forms log – The CVSO shared the log with the Committee. The Chair asked about trends for this time of year. CVSO stated that many residents are finishing up Harvest, hunting, and other outdoor activities prior to winter coming.

Budget report – Seep motioned for the CVSO to report on monthly expenditures. Nelson seconded. Discussion on how the monthly expenditures are already reflected in the existing budget report. Motion passed.

Public input – A citizen came forward to report how well the CVSO and staff had served her with benefits.

Review chapter and respond to Strategic Planning Committee – The Committee members agreed that there was nothing from their perspective that needed feedback.

Future agenda items – Administrators report and monthly expense reports.

Set date for next meeting - The next meeting date will be January 20th at 10:00 a.m.

Motion to adjourn - Hillesheim motioned to adjourn. Nelson seconded. Motion passed at 10:33
a.m.