

RICHLAND COUNTY VETERANS SERVICE OFFICE
181 WEST SEMINARY ST. RICHLAND CENTER, WISCONSIN 53581
CVSO Karen Knock

VETERANS SERVICE COMMISSION

Lee Van Landuyt (chair), Don Seep, Sherry Hillesheim, Van Nelson, & Patrick Metz

The meeting of the Veterans Service Commission will be held on Thursday October 21st, 2021 at 10:00 a.m. at the Richland County Courthouse 3rd floor, located at 181 West Seminary St, Richland Center, WI 53581, for the following purposes:

<https://richlandcounty.my.webex.com/webappng/sites/richlandcounty.my/meeting/download/ed3a3c13658a4f8ca68d9d108f45c6b2?siteurl=richlandcounty.my&MTID=m489f0bef3600fb54d98e2a3b184cf02d>

Meeting number: 2551 634 7191 Password: karen

Join by phone +1-408-418-9388 United States Toll Access code: 255 163 47191

AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call of Commission Members
4. Approve this Agenda and its Posting
5. Review and Approve the September meeting minutes
6. Committee/Commission structure
7. Conference report
8. Suggestion box/survey questions
9. Process for aid
10. Veterans ETK software update
11. Monthly visitors log
12. VA forms log
13. Budget report
14. Office space
15. Public input
16. Future agenda items
17. Set date for next meeting
18. Motion to adjourn

VETERANS SERVICE OFFICE COMMISSION MINUTES

September 16th, 2021

The Veterans Service Committee met on September 16th, 2021 at 10:00 a.m. in the Richland County Board Room on the third floor, located at 181 W. Seminary St. Richland Center, Wisconsin.

Committee members present included: Lee Van Landuyt, Patrick Metz and Sherry Hillesheim. Don Seep arrived at 10;10 a.m. Committee member not present Van Nelson. Enough members are present for a quorum.

Others present included: CVSO Karen Knock, MIS John Couey, County Administrator Clinton Langreck via Webex, and three citizens.

Committee Chair Van Landuyt called the meeting to order at 10:03 a.m.

Roll Call of Committee members: Committee members were present for a quorum. Don Seep arrived at 10;10am

The CVSO verified that the meeting was properly noticed. Copies of the agenda were emailed to all Veterans Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was also emailed to the County Clerk, the Richland Observer; and Fruit Broadcasting, LLC.

Metz motioned to approve this agenda and its posting. Hillesheim seconded. Motion carried.

Van Landuyt motioned to approve the August meeting minutes as read. Hillesheim seconded. Motion passed.

Alternate meeting locations – In the future if the County Board room isn't available to the Committee the CVSO will be responsible for finding a new meeting place.

Public record documents as attachments to minutes – The CVSO reports a new County policy is that all documents to be presented at a Committee meeting will now be made public no later than 24 hours prior to a meeting. This months meeting was a test month to make sure all Committee members were able to review the information. All Committee members confirmed that they were able to review the files prior to the meeting.

Suggestion box – Discussion on possible locations for a suggestion box in the Courthouse. Discussion on whether all offices should have a suggestion box. Discussion on the surveys themselves and what questions are asked. Chair Van Landuyt stated that the County Administrator, the CVSO, and himself would meet to discuss these matters and report back to the Committee in the future.

Veterans ETK software update – The CVSO reports that a check will be sent out on or after September 20th for the purchase of the program.

Monthly visitors log - CVSO spoke about a seasonal trend in the number of visits.

VA forms log - Seep asked if the VA Forms log can be name VA forms filed log. The CVSO said the name will be changed prior to the next meeting.

Budget report – The CVSO reports there have been no unexpected expenses this month. A citizen asked how a Veteran could apply for funds. Seep explained its based on County policies and State Statutes. The CVSO stated that to begin the process the Veteran should call the office.

Review of the proposed 2022 budget – Seep wants to make sure that the budget is reviewed by the Committee prior to it being submitted, there is money in the budget for legal expenses, and that \$750.00 is added to the office employees line item. Last month's meeting the Committee addressed the review process. Also, it was determined there is no need for legal fees at this time. Finally, Seep motioned that an additional \$750.00 should be budgeted in employee salaries based on addition money available through a state grant.. Van Landuyt seconded. Discussion on whether we should budget for monies not yet available. Seep rescinded his motion and put forth a new motion saying if in the event addition funds are granted through the state they should be moved into the offices salary line item. Van Landuyt seconded. Motion passed

Public input – VFW Commander Freeman spoke to reaching out to Afghanistan Veterans and also speaking to Sept 17th being POWMIA day.

Future agenda items - Committee/Commission structure, conference report, office space, report on current process for aid, surveys/suggestion box

Set date for next meeting – The next scheduled meeting is October 21st.

Motion to adjourn - Hillesheim motioned to adjourn. Metz seconded. Motion passed at 11:37am

Fall Conference 2021

VA Asbestos Claims, Speaker Aaron Munz from the Mesothelioma Center - All Navy ships built before 1976 were lined with asbestos. Asbestos can cause health problems 1-45 years after exposure. Aaron works for a government funded non-profit that educates about Asbestos illnesses.

Using VA Computer systems, Speaker Andy Miller CVSO President – There are some new and revamped websites available: corpweb1.dfas.mil to find LES's

Vahearingdisabilitycalculator its based on frequency test

Gravelocator@cem.va.gov anyone buried in a National Cemetery (not Arlington)

VAHC Community Care, Speaker Liana Torres Associate Chief from Madison VAMC Emergency room visits must be reported to the VA within 72 hours. 1.844.724.7842. Urgent Care must also be reported within 72 hours but now it has its own phone number 1.888.901.6609.

Director of the Milwaukee VARO, Duane Honeycutt. He spoke about some of their departments combining. Claims agents will continue to work from home for a period of time. There has been a mail stoppage for the past 5 months. Director Honeycutt says the backup should be over by the end of November.

Policy & Procedure Manual for administration of the Richland County, Wisconsin Veterans Relief Fund

Purpose: To provide emergency financial assistance to indigent/low income eligible veterans and their dependents who reside in Richland County, Wisconsin in accordance with State of Wisconsin Law and Richland County, Wisconsin policies, rules, regulations and ordinances.

Authority: State of Wisconsin statute ss. 45.81 (45.86)

Responsible Parties: Richland County Veterans Service Commission, Richland County Veterans Service Officer, and applicants for grant funds from the Veterans Relief Fund.

Veterans Relief Fund (VRF) which is comprised of county tax levy the Richland County Veterans Service Commission intends to provide all Richland County veterans, who have served our country honorably, deserve to be treated equally, with respect, dignity, compassion, and fairness to the maximum extent possible, requesting assistance through this program for emergency, reasonable, basic subsistence needs.

Financial assistance is a short term temporary or one-time payment to assist indigent/low income veterans and their qualifying dependents based on need. The assistance granted by the Veterans Relief Fund (VRF) is not a pension, wage replacement, or automatic entitlement. Its purpose is to provide temporary assistance to those who are making a conscientious effort to find a permanent solution to their financial need. Emergent needs are generally limited to basic needs to survive, such as housing, heat, medicine and food.

**Funding for the Veterans Relief Fund (VRF) is provided in accordance with Wisconsin State Statute s. 45.81. The Veterans Relief Fund is approved by the Richland County Board of Supervisors and funded from a portion of the county tax levy.*

Wisconsin State Statute s. 45.86 County tax for needy Veterans.

(1) *Every county board shall annually levy, in addition to all other taxes, a tax sufficient to carry out the purposes of this section. The tax shall be levied and collected as other county taxes for the purpose of providing aid to needy Veterans, the needy spouses, surviving spouses, minor and dependent children of the Veterans, and the needy parents of Veterans entitled to aid under ss. 45.81 to 45.84, and to carry out the purposes of s. 45.85. Aid may not be denied solely on the basis that a person otherwise eligible for aid owns a homestead that the person occupies.*

(2) *The county Veterans service commission or county Veterans service officer shall estimate the probable amount required under this section and shall file that estimate with the county board.*

VERBAL AND/OR PHYSICAL ABUSE POLICY

The Richland County Veterans Service Commission (RCVSC) has a zero tolerance policy of verbal or any other forms of abuse directed towards the Veterans Service Officer, the Veterans Benefits Specialist, or any other staff. Any form of verbal or physical abuse may be deemed sufficient cause to deny service. The client will be directed to leave the office immediately.

After a review, if the Committee deems the abuse to be severe, the client may be denied service from the Veterans Relief Fund for a specified period of time. Anyone under the influence of alcohol and/or any other drugs and/or deemed to be disruptive will be denied service and told to leave the premises. The Richland County Veterans Service Commission decision is final.

APPLICATION AND ASSISTANCE PROCESS

All applications are processed through the Richland County Veterans Service office located at 181 West Seminary St Richland Center, WI 53581. All applicants will be pre-screened for basic eligibility by the Richland County Veterans Service Officer or designee by in-person contact. The staff of the Veterans Service office will provide the applicant with all required documents needed to apply for assistance from the VRF. Veterans or other eligible applicants may initiate applications by contacting the Veterans Service Office @ 608.647.6101. An applicant seeking VRF assistance will be advised of the eligibility requirements and a supplied a list of required information/documentation. The Veterans Service Office will provide as much assistance/guidance as possible to the applicant in- need, whether their circumstances meet the requirements of the VRF or if he/she can be better served by another source or program.

PAYMENT PROCEDURES

If and when the Veterans Service Commission has voted to approve the application for assistance for the Veterans Relief Fund. A p a y m e n t will never be made directly payable to the approved veteran, spouse, dependent or parent. Payment will be made directly to a vendor or service provider.

ELIGIBILITY:

A Veteran is defined as; a person who was discharged or released from active duty in the U.S. armed forces under conditions other than dishonorable and who served on active duty under honorable conditions in the U.S. armed forces or in forces incorporated as part of the U.S. armed forces and who meets at least one of the conditions listed in State of Wisconsin statute s. [45.01 \(12\) \(a\) to \(d\)](#)

Residency: Veterans or families of veterans must be/ have been residents of Richland County for at least (3) three months preceding the date of application for assistance

Indigent Definition

“Indigent” means a person who is defined as such by the state or federal legislative authority, using one or more of the following definitions:

*Receiving one of the following types of government assistance: Temporary assistance for needy families, general assistance, poverty-related veterans' benefits (Non service-connect Pension), food stamps or food stamp benefits transferred electronically, refugee resettlement benefits, Medicaid, or supplemental security income;

*Receiving an annual income, after taxes, of up to one hundred eighty (180) percent or less of the current federally established poverty level, or

*Unable to pay reasonable costs for shelter, food, utilities, and transportation because his or her available funds are insufficient.

*Low income/indigent VRF applicant is required to make an application through the Richland County Health & Human Services Department for public assistance programs as so applicable.

SPECIAL REQUIREMENTS/CIRCUMSTANCES

Unemployed veterans & other applicants - Applicants who are able to work and have not been determined by the state and/or federal government to be fully disabled and unemployable, must be registered with the local Job Service(s), and have applied for unemployment insurance.

Disabled Applicants - If the VRF applicant is disabled to the degree that they are unable to do any kind of work, appropriate disability documentation is required.

ELIGIBLE ITEMS/SERVICES FOR ASSISTANCE

Food, shelter, limited emergency medical, necessary utilities, limited transportation, and other reasonable needs that may arise are all legitimate expenditures of the Veterans Relief Fund. Accordingly, each application for assistance will be evaluated in the context of an emergency need.

*Assistance is generally limited to once every twelve (12) months and any exceptions are at the sole discretion of the County.

“Emergent need” is defined to be any emergency in the life of honorably discharged veterans and/or their legal dependents, who meet the prescribed eligibility requirements, which necessitates immediate, temporary assistance for unforeseen emergencies after exhausting other programs. The key factor in determining whether or not a grant is approved is the ability of the applicant to resume his/her financial responsibility (within a sensible amount of time). If the applicant will not be able to resume his/her financial responsibility after a grant from the VRF, then a grant does not meet policy (reasonable doubt is applied in favor of the applicant).

Generally, the following do **not** constitute an emergency situation:

Automobile repair, car payments or insurance, life or medical insurance, telephone bills to include cell phones and cable, consumer debt, utility bills which have been delinquent for 12 months or more, college loans, transportation outside of the local area to include bus, train or plane tickets, bills in the name of other than the requestor, property taxes, late fees, and or court ordered child support payments/ fines/bail

Final approval of all applications are the responsibility of the Richland County Veterans Service Commission (RCVSC). All applicants must provide a complete, accurate and truthful application with appropriate supporting documentation. Incomplete or undocumented applications for assistance from the VRF may be returned to the Veteran applying for relief and is a sufficient reason for an unfavorable administrative determination.

*This policy in no way limits an applicant's right to due process under the XIV Amendment to the Constitution. The applicant who has received an unfavorable administrative determination may hire an attorney to represent them, but in all cases the venue shall be in Richland County, Wisconsin.

VETERANS SERVICE OFFICER RESPONSIBILITIES, DECISIONS, & ACTIONS

In accordance with Wisconsin statute s. 45.81(4), *A county veterans service officer appointed under s. 45.80 (1) (b) or (4) shall have the administrative powers and duties prescribed for the county veterans service commission under sub. (2).*

Wisconsin statute s. 45.81(6), *The county veterans service officer shall serve as executive secretary of the county veterans service commission and shall make or direct all necessary investigations to determine eligibility for aid under s. 45.86 when the commission so requests. The county service officer, in making an investigation, may use the facilities for investigating that are made available by the county board.*

The County Veterans Service Officer (CVSO) shall interpret and apply when appropriate, the Policies and Procedures contained herein as liberally as possible when evaluating a veteran's or dependent's request for assistance. The benefit of doubt should be applied in favor of the veteran, dependent or parent, when circumstances regarding emergent need and eligibility are borderline and/or questionable. The CVSO will use sound judgment and reason in making all decisions regarding applications for assistance from this program. The CVSO is responsible to determine and document eligibility, process vouchers, ensure payment, provide for records of all claims, and provide reports of payments of claims. The Veterans Service Officer shall develop and maintain forms necessary for administration of the Veterans Relief Fund.

If suspects fraud, criminal intent, activity or abuse of the system by an applicant, the matter may be referred to the RCVSC. The Richland County Veterans Service Commission may, at its discretion, refer the issue to the County Prosecuting Attorney's office for investigation and possible legal action. If fraud or criminal activity is legally established, the applicant shall be prohibited from receiving any future assistance from this fund.

I, _____ am requesting assistance from the Veterans Relief Fund (VRF) acknowledge:

___ I have fully read the Richland County VRF policy

___ I have exhausted every reasonable means available to resolve my emergency or hardship. I have tried to resolve the problem by making arrangements to pay part of the debt or resolve the problem on their own, but were unable to do so.

___ I will need to provide documents of the unforeseen emergency or hardship and w i l l s h o w verification of attempts I have made to resolve the problem before seeking VRF assistance.

___ Failure by myself to fully complete the application, and/or provide the required documentation or verification may result in an unfavorable administrative determination.

___ I certify my application/ request does not contain fraud, criminal intent, activity or abuse of the system and is completely true

___ I understand my name will only be known to the Richland County Veterans Service Officer and staff.

The logo features a camouflage pattern in shades of olive green and brown. A dark red horizontal bar is positioned at the bottom, containing the text "RICHLAND COUNTY VETERANS SERVICE OFFICE" in white, bold, uppercase letters.

RICHLAND COUNTY VETERANS SERVICE OFFICE

2021 Forms filed	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV
21-22 Veterans Service Org. as Representative	2	2	1	7	2	3		
21-0966 Intent to File a Claim			2	4	2	4		
21-526ez Application for Disability Comp. and Related Benefits	5	3	5	2	2	3		
21-527ez Application for NSC Pension								
21-8940 Application for Individual Unemployability								
21-0845 Authorization to Disclose PII to a Third Party								
21-686C Application Request to Add/ Remove Dependents		2						
20-0996 Review Request: Higher Level Review			2			2		
20-0995 Review Request: Supplemental Claim	1	3	1		2	2		
21-2680 Housebound or Aid & Attendance	1			2				
21-0972 Alternate Signer Certification								
21-4138 Statement in Support of Claim	8	9	2	3	7	5		
10-10d Application for CHAMPVA		1		2				
10-10ez Application for VA Health Care	2	2	2	4	3			
10-10ezr Health Benefits Update Form			1					
21p-534ez DIC & Survivors Pension								
21p-530 Burial Benefits Application			4	2	1	2		
27-2008 Burial Flag Application	3	6	6	6	4	3		
40-1330 Application for Bronze Marker	2	3	5	6	4	7		
40-0247 Presidential Memorial Certificate Request						1		
STATE								
2500-123 State Park Pass			2	1		2		
3010 Drivers License Identifier	2	3	3	4	1			
4000 Application for a Wisconsin Veterans Home								
4002 Authorization for Disclosure of Health Information								
2096 CVSO Tax Abatement Verification Form								
2097 Certification for Property Tax Credit		1						
57 VSO Grant Packet								
other	9	11	17	9	5	12		
TOTALS PER MONTH	35	46	48	52	33	46		

Account Activity by Trans Date
 SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY	VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL	DESCR
		10			GENERAL FUND			
		10.5549			VETERANS SERVICE GRANT			
		10.5549.0000			PROJECT			
		10.5549.0000.5111			SALARIES - REGULAR			
P-011521-359		PAYROLL INTERFACE	011521	11521		1,636.60	CODE-C,PER#-1,FUND-	10
P-012921-410		PAYROLL INTERFACE	012921	12921		1,309.28	CODE-C,PER#-2,FUND-	10
P-021221-473		PAYROLL INTERFACE	021221	21221		1,472.94	CODE-C,PER#-1,FUND-	10
P-022621-522		PAYROLL INTERFACE	022621	22621		543.59	CODE-C,PER#-2,FUND-	10
.....		10.5549.0000.5111			SALARIES - REGULAR	4,962.41	*TOTAL.....	
		10.5549.0000.5112			SALARIES - PART TIME			
P-011521-359		PAYROLL INTERFACE	011521	11521		796.22	CODE-C,PER#-1,FUND-	10
P-012921-410		PAYROLL INTERFACE	012921	12921		980.71	CODE-C,PER#-2,FUND-	10
P-021221-473		PAYROLL INTERFACE	021221	21221		796.22	CODE-C,PER#-1,FUND-	10
.....		10.5549.0000.5112			SALARIES - PART TIME	2,573.15	*TOTAL.....	
		10.5549.0000.5151			FICA - COUNTY SHARE			
P-011521-359		PAYROLL INTERFACE	011521	11521		186.12	CODE-C,PER#-1,FUND-	10
P-012921-410		PAYROLL INTERFACE	012921	12921		171.18	CODE-C,PER#-2,FUND-	10
P-021221-473		PAYROLL INTERFACE	021221	21221		173.60	CODE-C,PER#-1,FUND-	10
P-022621-522		PAYROLL INTERFACE	022621	22621		41.58	CODE-C,PER#-2,FUND-	10
.....		10.5549.0000.5151			FICA - COUNTY SHARE	572.48	*TOTAL.....	
		10.5549.0000.5152			RETIREMENT - COUNTY SHARE			
P-011521-359		PAYROLL INTERFACE	011521	11521		110.47	CODE-C,PER#-1,FUND-	10
P-012921-410		PAYROLL INTERFACE	012921	12921		88.38	CODE-C,PER#-2,FUND-	10
P-021221-473		PAYROLL INTERFACE	021221	21221		99.42	CODE-C,PER#-1,FUND-	10
P-022621-522		PAYROLL INTERFACE	022621	22621		36.69	CODE-C,PER#-2,FUND-	10
.....		10.5549.0000.5152			RETIREMENT - COUNTY SHARE	334.96	*TOTAL.....	
		10.5549.0000.5153			DENTAL INSURANCE - CO SHARE			
P-012921-410		PAYROLL INTERFACE	012921	12921		52.39	CODE-C,PER#-2,FUND-	10
.....		10.5549.0000.5153			DENTAL INSURANCE - CO SHARE	52.39	*TOTAL.....	
		10.5549.0000.5155			LIFE INSURANCE-COUNTY SHARE			
P-011521-359		PAYROLL INTERFACE	011521	11521		0.62	CODE-C,PER#-1,FUND-	10
P-021221-473		PAYROLL INTERFACE	021221	21221		0.62	CODE-C,PER#-1,FUND-	10
.....		10.5549.0000.5155			LIFE INSURANCE-COUNTY SHARE	1.24	*TOTAL.....	

Account Activity by Trans Date
 SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER INVOICE	AMOUNT	DETAIL DESCR
	10		GENERAL FUND		
	10.5549		VETERANS SERVICE GRANT		
	10.5549.0000		PROJECT		
	10.5549.0000.5161		HEALTH INS REIMBURSEMENT DED		
J-013121-400	JE # 1	013121		260.66	JAN HRA REIMBURSEMENT
J-043021-711	JE #4	043021		260.66	HRA REIMB PSTNG CORRECTI
J-083121-130		083121		521.32CR	POSTING CORRECTION
.....	10.5549.0000.5161		HEALTH INS REIMBURSEMENT DED	0.00	*TOTAL.....
	10.5549.0000.5214		TECHNOLOGY		
D-030321-535	1575 GENUINE TELECOM	030321	16852	3.37	2/20 AC/597600
.....	10.5549.0000.5214		TECHNOLOGY	3.37	*TOTAL.....
.....	10.5549.0000		PROJECT	8,500.00	*TOTAL.....
.....	10.5549		VETERANS SERVICE GRANT	8,500.00	*TOTAL.....
.....	10		GENERAL FUND	8,500.00	*TOTAL.....

Account Activity by Trans Date
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
REPORT TOTALS:					8,500.00	

RECORDS PRINTED - 000022

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH SEP 30, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5550 VETERAN SERVICE							
0000 PROJECT							
5111 SALARIES - REGULAR	39,231.64	0.00	3,273.20	25,055.34	14,176.30	63	-----
5112 SALARIES - PART-TIME	17,527.77	0.00	2,048.81	13,594.00	3,933.77	77	-----
5113 SALARIES - OVERTIME	0.00	0.00	218.48	218.48	218.48-	9999	-----!!!!
5150 SECTION 125 PLAN-CO SHARE	15.00	0.00	0.00	0.00	15.00	0	
5151 FICA - COUNTY SHARE	4,342.09	0.00	423.86	2,973.52	1,368.57	68	-----
5152 RETIREMENT - COUNTY SHARE	3,831.26	0.00	220.94	1,686.63	2,144.63	44	----
5153 DENTAL INSURANCE-CO SHARE	576.29	0.00	0.00	0.00	576.29	0	
5154 HEALTH INSURANCE - COUNTY SH	15,708.24	0.00	0.00	0.00	15,708.24	0	
5155 LIFE INSURANCE - COUNTY SHAR	6.86	0.00	0.62	4.34	2.52	63	-----
5161 HEALTH INS REIMBURSEMENT DED	1,833.33	0.00	0.00	352.38	1,480.95	19	-
5212 VET SVC ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0	
5214 COMPUTER SOFTWARE SUPPORT	150.00	0.00	0.00	900.00	750.00-	600	-----!!!!
5225 TELEPHONE	660.00	0.00	142.83	619.60	40.40	93	-----
5248 SERVICES ON MACHINES	0.00	0.00	0.00	0.00	0.00	0	
5311 POSTAGE AND ENVELOPES	200.00	0.00	1.79	20.55	179.45	10	-
5319 OFFICE SUPPLIES	1,100.00	0.00	0.00	489.50	610.50	44	----
5324 DUES	400.00	0.00	100.00	320.00	80.00	80	-----
5326 ADVERTISING	1,000.00	0.00	146.00	634.30	365.70	63	-----
5334 REGISTRATION	500.00	0.00	120.00	120.00	380.00	24	--
5335 MEALS	300.00	0.00	0.00	0.00	300.00	0	
5336 LODGING	0.00	0.00	0.00	328.00	328.00-	9999	-----!!!!
5339 MILEAGE	800.00	0.00	0.00	149.94	650.06	18	-
5341 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0	
5819 NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0	
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0	
5972 VETERANS OUTREACH	0.00	0.00	0.00	0.00	0.00	0	
5998 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0	
5999 BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	88,182.48	0.00	6,696.53	47,466.58	40,715.90	53	-----
TOTAL: VETERAN SERVICE	88,182.48	0.00	6,696.53	47,466.58	40,715.90	53	-----
TOTAL: GENERAL FUND	88,182.48	0.00	6,696.53	47,466.58	40,715.90	53	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH SEP 30, 2021

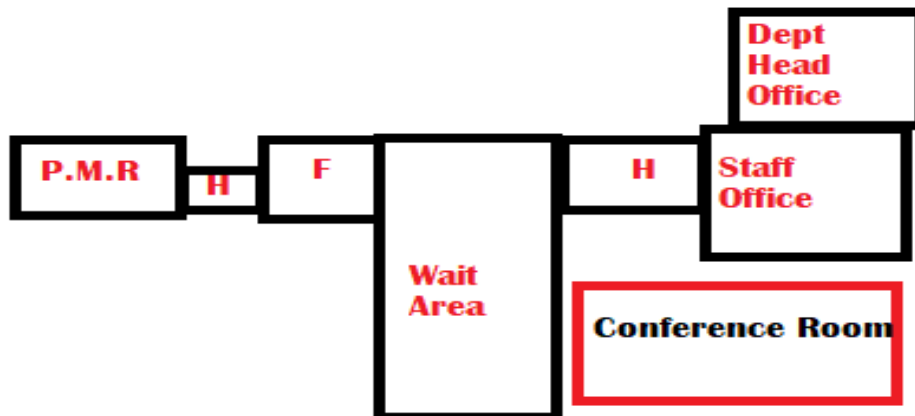
	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5551 SOLDIERS AND SAILORS FUND						
0000 PROJECT						
5141 PER DIEM - COMMISSION	900.00	0.00	30.00	480.00	420.00	53 -----
5151 FICA - COUNTY SHARE	69.00	0.00	2.30	36.80	32.20	53 -----
5328 FLAGS	500.00	0.00	0.00	1,160.26	660.26-	232 -----!!!
5331 FLAG HOLDERS	1,500.00	0.00	0.00	424.49	1,075.51	28 --
5339 MILEAGE - COMMISSION	422.28	0.00	2.04	167.34	254.94	39 ---
5719 AID	3,000.00	0.00	0.00	0.00	3,000.00	0
5999 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	6,391.28	0.00	34.34	2,268.89	4,122.39	35 ---
TOTAL: SOLDIERS AND SAILORS FUND	6,391.28	0.00	34.34	2,268.89	4,122.39	35 ---
TOTAL: GENERAL FUND	6,391.28	0.00	34.34	2,268.89	4,122.39	35 ---

RICHLAND COUNTY VETERANS SERVICE OFFICE

28JAN2021

County Administrator and Property Committee,

I am requesting the Veterans Service Office be granted the ability to move to the EMT offices when they are vacated. It would fulfill my office's needs. I would only need the areas from the doors, back. The conference room would still be available to anyone who would schedule it with my office instead of the EMT's, just as it is now. We are not asking for any part of the hallway offices. I need a private meeting room for Veterans, an office for myself, an area for my 1 staff member, a waiting area, and a room for my files. Also, some of my clients are elderly and disabled, so it would be ideal for the Veterans to not have to choose the stairs or elevator. For nearly 6 years I have been searching for solutions to my offices needs and I believe this would take care of them all and free up much needed space on the second floor. I would greatly appreciate your consideration.



P.M.R. = Private Meeting Room

H= hall

F= file room

Karen Knock-Lucas